

Application form

UAE licensed financial adviser and policy details

Company name

Friends Provident International Limited
agency number

Contact details for acknowledgement/queries on the application.

Contact name

Phone number

Email address

Policy number (if known)

Please contact us to obtain a
pre-allocated policy number, if required.

Please tick to confirm you have included with this application

Personal charging structure illustration

Verification of client identity*

Verification of client address, such as a utility bill (or suitable alternative)*

Source of wealth (including supporting documents, where required)**

Method of payment details (if known)

* Suitably certified as being a true copy

** Details of information required for Source of wealth can be found on pages 10 to 12.

Note: Please ensure client has signed all the documents submitted with this application.

Please complete all details.

This form should be read in conjunction with the following documents:

- Reserve + Brochure.
- Your personal Charging structure illustration.
- Reserve + Charging structures document.
- Reserve + Product guide

Specimen Policy conditions are available from us on request. Please provide all relevant information and documentation so that we can process your application as soon as possible. If you do not provide all relevant information, it may cause a delay in the processing of your application. Further information may be required during the validation process (i.e. questions arising from the information provided).

Please complete this form in English, using BLOCK CAPITALS. If you make a mistake, please cross it out and correct it, initialling any amendments. Please do not use correction fluid or any other method for deleting incorrect information.

An Arabic version of this document will be made available upon request.

Throughout this document, purple text denotes policy exclusions.

Reserve + is available only for non-UK residents.

Your investment structure

For explanation on your investment structure, please refer to page 21.

Investor status

Friends Provident International Limited (FPIL) is required to obtain a declaration from you to confirm your investor status, which defines the assets in which you may invest.

Your Investor status is used by us to understand the types of asset you wish to invest in. You should let us know whether you wish to hold Retail or Non-Retail assets. If you do not tell us we will assume you are a retail investor and wish to hold retail assets only.

To assist with customer classification, Friends Provident International Limited's definitions of a Retail and Non-Retail investor can be found below:

Retail Investor

A Retail Investor is any investor other than a Non-Retail Investor (see below).

Non-Retail Investor

- 1 A government, governmental institution or authority, or companies fully owned by any of the aforementioned.
- 2 International bodies and organisations.
- 3 A person or entity licensed to engage in a commercial business, provided that one of the purposes of its business is managing investments, including:
 - a) A person, body corporate, partnership, trust or other unincorporated association whose ordinary business or professional activity includes acquiring, underwriting, managing, holding or disposing of investments, whether as principal or agent or giving advice about investments;
 - b) Any director or partner of, or consultant to, a person referred to in paragraph (a);
 - c) A functionary to a professional investment vehicle or an associate of a functionary to a professional investment vehicle;
 - d) An employee, director or shareholder of, or consultant to, a person in (c) who is acquiring the investment as part of his remuneration or an incentive arrangement or by way of co-investment;
 - e) A trustee of a family trust settled by, or for the benefit of, one or more persons referred to in paragraphs (c) or (d);
 - f) A trustee or operator of any employment benefit or executive incentive scheme or trust established for the benefit of persons referred to in paragraphs (c) or (d) or their dependents;
 - g) A government, local authority, public authority or supra-national body.
- 4 A natural person who declares that their annual income is not less than £250,000, or their net equity with the exception of their main home, exceeds £1,000,000.

It is your responsibility to obtain and read the prospectus and/or offering documents of any assets that you wish to hold in Reserve +. This will help you decide whether the asset is suitable for you.

By ticking one of the boxes below you are declaring that you meet the definition as detailed above.

Retail Non-Retail

If you have ticked the box above to indicate you are a Non-Retail Investor, and you have chosen to invest in what FPIL considers to be Non-Retail assets, there may be a requirement for you to complete and sign an additional – asset specific – declaration(s). If this is required, the relevant declaration(s) will be provided by our Technical Investments Team at the time the trade is placed.

Additional information/special instructions

Please let us know in the space below of any additional information we need to be aware of relating to the application.

To be completed by each applicant who is the current legal owner of the investment. Name(s) to be stated as they appear on either your passport or ID card, as applicable.

Please refer to 'What you need to provide' for requirements to support verification of identity and address on page 32.

Please write in ink and use BLOCK CAPITALS.

Section 1: Setting up Reserve +

Your details

	First (or only) applicant	Second applicant
1 Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>
2 Surname (as shown on passport/ID card)	<input type="text"/>	<input type="text"/>
3 Forename(s) (as shown on passport/ID card)	<input type="text"/>	<input type="text"/>
4 Passport number/ID card	<input type="text"/>	<input type="text"/>
5 Country of issue	<input type="text"/>	<input type="text"/>
6 Marital status	<input type="text"/>	<input type="text"/>
7 Date of birth (DD/MM/YYYY)	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
8 Please tell us where you were born	Town <input type="text"/> Country <input type="text"/>	Town <input type="text"/> Country <input type="text"/>
9 Please list all countries in which you are tax resident. Please provide your tax identification number for each country.	Country of tax residence Country 1 <input type="text"/> Tax identification number <input type="text"/> Country 2 <input type="text"/> Tax identification number <input type="text"/>	Country 1 <input type="text"/> Tax identification number <input type="text"/> Country 2 <input type="text"/> Tax identification number <input type="text"/>
If necessary, please supply any additional information on a separate sheet of paper. If you are unsure of your status as a tax resident, your tax identification number, or you have any other tax queries, we strongly recommend you seek professional tax guidance in order to avoid any delay with the processing of your application.		
10 In which countries do you have nationality/citizenship status? If you have more than one nationality/citizenship status, please set out all countries of which you are a national/citizen, as well as the relevant tax identification number(s) where applicable. Please continue on a separate piece of paper, if necessary.	Nationality/Citizenship Country 1 <input type="text"/> Tax identification number <input type="text"/> Country 2 <input type="text"/> Tax identification number <input type="text"/>	Country 1 <input type="text"/> Tax identification number <input type="text"/> Country 2 <input type="text"/> Tax identification number <input type="text"/>

Section 1: Setting up Reserve + (continued)

Your details (continued)

	First (or only) applicant	Second applicant
11 Country of residence	<input type="text"/>	<input type="text"/>
12 Residential address	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
13 How long have you lived at this address?	<input type="text"/>	<input type="text"/>
14 Correspondence address (if different to residential address)	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
15 Phone number at the correspondence address	<input type="text"/>	<input type="text"/>

Your UAE licensed financial adviser will receive your policy documents and all correspondence relating to your policy and will send these documents to you, unless you indicate otherwise below. (Please refer to page 13 to provide instructions regarding valuation statements and contract notes dispatch.)

Alternatively, please tick here if you would prefer us to send your policy documents and all correspondence relating to your policy to you.

16 Please list all contact details below	Contact details	
Home telephone number	<input type="text"/>	<input type="text"/>
Office telephone number	<input type="text"/>	<input type="text"/>
Mobile number	<input type="text"/>	<input type="text"/>
Email address (mandatory)	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>

	Occupation		
17 Position or occupation (if retired, please state former occupation)	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
18 Nature of business	<input type="text"/>	<input type="text"/>	
19 If retired, please give retirement date	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>

Reserve + is available to those aged 18 and over. For lives assured, the minimum age is two years old and at least one life assured must be 80 or younger at inception.

Section 1: Setting up Reserve + (continued)

Your details (continued)

	First (or only) applicant	Second applicant
20 Are you to be a policyholder?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
21 Are you to be a Life Assured?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
22 Are you in good health? If No , please give details on a separate piece of paper. Please first refer to our Data Protection section on page 17.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

If the applicants are not to be the Lives Assured, the supplementary application form 'Additional Lives Assured/Policyholders' must be completed. There must be at least one Life Assured.

Politically exposed person

If you, the applicant(s), or any party connected with this application, could be defined as a politically exposed person (PEP) (for examples and guidance, refer to page 15), please provide details.

1 Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>
2 Surname (as shown on ID card/passport)	<input type="text"/>
3 First name(s) (as shown on ID card/passport)	<input type="text"/>
4 Connection to policy	<input type="text"/>
5 Position held as a PEP	<input type="text"/>
6 In what country is/was the position held?	<input type="text"/>

Number of policy segments

Please specify how many individual policies you wish your Reserve + policy to be issued in.

The minimum number of individual policies is 1 and the maximum is 100. If more than 100 policies are required please contact us. If left blank, 100 policies will be issued.

Total premium

I wish to pay:

Sterling (GBP) US dollars (USD) Euro (EUR) Australian dollars (AUD) Amount

Minimum payment: Non Discretionary:	GBP 25,000	USD 37,500	EUR 37,500	AUD 75,000
Discretionary:	GBP 75,000	USD 112,500	EUR 112,500	AUD 225,000
Part Discretionary:	GBP 150,000	USD 225,000	EUR 225,000	AUD 450,000
Additional premium:	GBP 5,000	USD 7,500	EUR 7,500	AUD 15,000

Note: When investing monies, please indicate your chosen investments in **Investment instructions** on page 13.

Policy currency

Please select the currency in which you wish your Reserve + policy to be denominated (this will be the currency in which your policy is valued, and total payment figure calculated).

Sterling (GBP) US dollars (USD) Euro (EUR) Australian dollars (AUD)

Section 1: Setting up Reserve + (continued)

Payment methods

If you are paying by personal cheque or electronic transfer, please tick the appropriate box and follow the instructions.

By personal cheque

Please make cheques payable to **Friends Provident International Limited**.

By electronic transfer

Please note the bank details listed in the table below that may be required by your own bank to set up an electronic transfer.

I have arranged for the payment to be made **electronically** and I have provided evidence of the payment arrangement to Friends Provident International Limited.

If remitting through a bank account in the United Arab Emirates, please note bank details listed below

Policy currency	USD	GBP	EUR/AUD
Bank	HSBC	HSBC	Isle of Man Bank Limited
Postal Address	PO Box 66, Dubai, UAE	PO Box 66, Dubai, UAE	East Region, Douglas, Isle of Man
Account Name	Friends Provident International Limited	Friends Provident International Limited	Friends Provident International Limited
Account Number	025171067214	025171067213	954540038965
IBAN	AE680200000025171067214	AE950200000025171067213	GB86RBOS60954540038965
SWIFT/BIC Code	BBMEAEAD	BBMEAEAD	RBOSIMD2
Sort Code	N/A	N/A	60-95-45

If remitting through a bank account in the UK/Channel islands/Isle of Man /Others, please note bank details listed below

Policy currency	USD/GBP/EUR/AUD (Multi-currency)
Bank	Isle of Man Bank Limited
Postal Address	East Region, Douglas, Isle of Man
Account Name	Friends Provident International Limited
Account Number	954540038965
IBAN	GB86RBOS60954540038965
SWIFT/BIC Code	RBOSIMD2
Sort Code	60-95-45

Source of payment

I confirm that the cost of electronic transfer is to be paid for by debit of funds from my personal bank account. The details of this account are:

Sort code (if applicable)

 - -

SWIFT/BIC code (if applicable)

IBAN (if applicable)

Account number

Account name

Bank name

Bank address

Section 1: Setting up Reserve + (continued)

Optional withdrawals

Applicants may choose to receive a regular payment from their policy. The current minimum individual withdrawal is USD 375 (or GBP 250; EUR 375; AUD 750). The level of withdrawals may be varied or stopped altogether by giving us written notice. **No assets will be sold to meet regular withdrawals without instructions.**

Regular withdrawals must be funded by either available cash in the General Transaction Account or by the provision of a dealing instruction which can be downloaded from our website. Failure to ensure available funds could result in delays with regular withdrawal payments.

Withdrawal instructions

Note that we dispatch payments either on the 1st or 14th of the month – please indicate the date you prefer in the appropriate box below.

I wish to receive	GBP	<input type="checkbox"/>	USD	<input type="checkbox"/>	Other	<input type="text"/>	Amount	<input type="text"/>	
Payable (tick one box only)	Monthly	<input type="checkbox"/>	Quarterly	<input type="checkbox"/>	Half-yearly	<input type="checkbox"/>	Yearly	<input type="checkbox"/>	
Commencing (tick the date which applies)	1st	<input type="checkbox"/>	14th	<input type="checkbox"/>	of	<input type="text"/>	(month)	<input type="text"/>	(year)

I request Friends Provident International Limited (Friends Provident International) to pay the benefits by electronic transfer. Please transfer the benefits into my account (must be policyholder's account).

Sort code (if applicable)	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>
SWIFT/BIC code (if applicable)	<input type="text"/>				
IBAN (if applicable)	<input type="text"/>				
Account number	<input type="text"/>				
Account name	<input type="text"/>				
Bank name	<input type="text"/>				
Bank address	<input type="text"/>				
	<input type="text"/>				

Section 1: Setting up Reserve + (continued)

Source of wealth

Please refer to the source of wealth table, which is available on our website or from your UAE licensed financial adviser, for the evidential requirements.

Income and savings from salary (basic and / or bonus)

If self-employed or a company share owner, please complete 'Company profits' section on page 11.

<input type="checkbox"/>	Current annual salary	Currency <input type="text"/>	Amount <input type="text"/>
	Employer's name	<input type="text"/>	
	Employer's address	<input type="text"/>	
		<input type="text"/>	
	Nature of business	<input type="text"/>	

Maturity or surrender of life policy

<input type="checkbox"/>	Amount received	Currency <input type="text"/>	Amount <input type="text"/>
	Policy provider	<input type="text"/>	
	Policy number/reference	<input type="text"/>	
	Date of maturity or surrender	<input type="text"/>	<input type="text"/>

Sale of shares or other investments/ liquidation of investment portfolio

<input type="checkbox"/>	Description of shares/units/ deposits (i.e. name/where held)	<input type="text"/>	
	Name of seller	<input type="text"/>	
	Length of time held	Years <input type="text"/>	Months <input type="text"/>
	Sale amount	Currency <input type="text"/>	Amount <input type="text"/>
	Date funds received	<input type="text"/>	<input type="text"/>

Sale of property

<input type="checkbox"/>	Property address	<input type="text"/>	
		<input type="text"/>	
	Date of sale	<input type="text"/>	<input type="text"/>

Company sale

<input type="checkbox"/>	Total sale amount	Currency <input type="text"/>	Amount <input type="text"/>
	Company name	<input type="text"/>	
	Nature of business	<input type="text"/>	
	Date of sale	<input type="text"/>	<input type="text"/>
	Total sale amount	Currency <input type="text"/>	Amount <input type="text"/>
	Applicant's share	<input type="text"/>	%

Section 1: Setting up Reserve + (continued)

Source of wealth (continued)

Inheritance

<input type="checkbox"/>	Name of deceased	<input style="width: 100%;" type="text"/>
	Date of death	<input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 40px;" type="text"/>
	Relationship to applicant	<input style="width: 100%;" type="text"/>
	Date received	<input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 40px;" type="text"/>
	Total amount	Currency <input style="width: 20px;" type="text"/> Amount <input style="width: 100px;" type="text"/>
	Solicitor's name	<input style="width: 100%;" type="text"/>
	Solicitor's firm's name	<input style="width: 100%;" type="text"/>
	Solicitor's address	<input style="width: 100%;" type="text"/> <input style="width: 100%;" type="text"/> <input style="width: 100%;" type="text"/>

Divorce settlement

<input type="checkbox"/>	Date funds received	<input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 40px;" type="text"/>
	Total amount received	Currency <input style="width: 20px;" type="text"/> Amount <input style="width: 100px;" type="text"/>
	Name of divorced partner	<input style="width: 100%;" type="text"/>

Company profits

Please state the reason why the company is paying the premium, and provide confirmation of the company's shareholders and directors.

<input type="checkbox"/>	Company name	<input style="width: 100%;" type="text"/>
	Company address	<input style="width: 100%;" type="text"/> <input style="width: 100%;" type="text"/> <input style="width: 100%;" type="text"/>
	Nature of company	<input style="width: 100%;" type="text"/>
	Amount of annual profit	Currency <input style="width: 20px;" type="text"/> Amount <input style="width: 100px;" type="text"/>

Please describe the origin and means of wealth generation used to acquire the assets.

Asset (share) exchange

If the assets have been held for less than two years, please provide:

- evidence of the original source of wealth used to acquire the assets

<input type="checkbox"/>	Origin and means of wealth	<input style="width: 100%;" type="text"/> <input style="width: 100%;" type="text"/> <input style="width: 100%;" type="text"/>
--------------------------	----------------------------	---

Length of time the assets have been held	Years <input style="width: 20px;" type="text"/>	Months <input style="width: 20px;" type="text"/>
--	---	--

Gift

Please provide all of the following:

- Letter from donor explaining the reason for the gift and the source of donor's wealth
- Certified identification documents for donor

<input type="checkbox"/>	Date funds received	<input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 40px;" type="text"/>
	Total amount	Currency <input style="width: 20px;" type="text"/> Amount <input style="width: 100px;" type="text"/>
	Relationship to applicant	<input style="width: 100%;" type="text"/>
	Donor's source of wealth	<input style="width: 100%;" type="text"/> <input style="width: 100%;" type="text"/> <input style="width: 100%;" type="text"/>

Section 1: Setting up Reserve + (continued)

Source of wealth (continued)

Employer paying premium

(If the applicant/premium payer owns or part owns the employer company, please complete 'Company profits' section on page 11.)

Please provide the employer letter as evidence of authorisation that the employer is paying the premium.

Employer name

Country of incorporation

Incorporation number

Retirement income

Retirement date

Previous occupation

Name of last (final) employer

Address of last (final) employer

Retirement income source

Fixed deposit – savings

Name of institution where savings held

Date account established

Details of how savings acquired

Dividend Payment

Date of receipt of dividend

Total amount received

Currency Amount

Name of Company paying dividend

Length of time the shares have been held in the Company

Years Months

Other source of wealth

Please provide as much detail as possible.

Section 1: Setting up Reserve + (continued)

Valuations

Please register on Friends Provident International Limited's Portal on our website to access your Quarterly Bond Valuations online.

In addition, I understand that quarterly valuations will be sent to me by email to the email address provided on page 6, and a copy sent to my UAE licensed financial adviser.

I understand that trade contract notes will also be sent to me by email.

(All emails will be encrypted using WINZIP software and a PDF reader will be required. A password will be sent to you directly to access this file.)

Investment instructions

If you would like us to place the investments within Reserve +, and for our appointed custodian to hold them, please state your chosen investments below. If you are using the services of a Discretionary Fund Manager, external custodian or fund platform, please leave blank. If there is insufficient space, please use a separate sheet, signed by all applicants. **Charges will be deducted from your General Transaction Account; therefore, if an overdrawn balance is to be avoided, please ensure sufficient cash is retained in line with your investment strategy.**

Currency	Units Shares/Bonds/ Cash amount	SEDOL/ISIN (essential) [†]	Full security/fund name description

[†] If no SEDOL or ISIN is provided, Friends Provident International Limited accepts no liability for any errors in the funds selected.

Your investment options

Investment adviser (go to page 22)

Please complete this section if you would like your adviser to have authority with respect to the investments.

Discretionary Fund Manager (go to page 26)

Please complete this section if you would like to appoint a Discretionary Fund Manager for your investments.

Asset exchange scheme (go to page 28)

Please complete this section if you wish to transfer an existing asset(s) into your new Reserve +.

Section 1: Setting up Reserve + (continued)

Please complete this section if you are United Arab Emirates (UAE) resident or, if you are not UAE-resident, you are signing this application form in the UAE. This information is mandatory and your application cannot be processed without it.

Financial circumstances

	First (or only) applicant	Second applicant
1 Please state net annual income for last 3 years.		
Year 1	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Year 2	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Year 3	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
2 Please state details of assets held.		
Cash in bank	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Value of shares and equities	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Property value	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Other investments	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
3 Please state details of liabilities held.		
Outstanding loans to be paid issued by banks	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Outstanding balance to be paid on other loans	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Outstanding balance to be paid on credit cards	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
4 Please detail below the names of the bank(s) and branch address, where you hold accounts. (Please continue on a separate sheet, if necessary)		
Bank name	<input type="text"/>	<input type="text"/>
Bank address	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
5 Please detail other insurance policies held. (Please continue on a separate sheet, if necessary)		
Policy number	<input type="text"/>	<input type="text"/>
Provider	<input type="text"/>	<input type="text"/>
Premium amount per year	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Status (paying, cashed-in, paid up)	<input type="text"/>	<input type="text"/>

Section 1: Setting up Reserve + (continued)

Friends Provident International Limited will require you to declare that you meet the criteria for a Non-Retail investor if you or your adviser wish to trade what FPIL considers to be Non-Retail assets in your Reserve +.

Important notes

- 1 A copy of this application form and the documents submitted with your application will be provided to you with your policy documents. These are important and valuable documents and it is likely that you will need to refer to them in future. You are advised to keep them together with the policy documents and any further correspondence relating to your policy in a safe place.
- 2 You should seek guidance from your UAE licensed financial adviser as to the suitability of the policy to your own particular circumstances. Reserve + should be regarded as a medium to long-term investment (five years or more).
- 3 Insurance is a contract of utmost good faith and you are to disclose in this application form, fully and faithfully, all facts which you know or ought reasonably to know. **If a material fact is not disclosed in this application, or you misrepresent any material fact, any policy issued may be void and all or part of any claim may not be paid.** A fact or circumstance is “material” if it would influence the judgement of a prudent insurer in determining the premium or determining whether the insurer will accept your application and, if so, the terms upon which it is accepted. If you are in doubt as to whether a fact is material, you are advised to disclose it. Please check to ensure that you are fully satisfied with the information declared in this application. By signing this application form, you confirm that the information which has been entered in this application is complete and accurate and that such information was entered by you or by a third party with your knowledge and approval.
- 4 Each policy is governed by and shall be construed in accordance with the laws of the United Arab Emirates.
- 5 A politically exposed person is a person who is or has been entrusted with prominent public functions. This includes: head of state, head of government, minister or deputy or assistant minister, senior government official, member of parliament, senior politician, important political party official, senior judicial official, member of a court of auditors or the board of a central bank, ambassador, chargé d'affaires or other high-ranking officer in a diplomatic service, high-ranking officer in an armed force, senior member of an administrative, management or supervisory body of a state-owned enterprise, senior member of management of, or a member of, the governing body of an international entity or organization or honorary consul. A politically exposed person is also a family member or a close associate of such a person. This applies to the applicant, policyholder, life assured, payer of the payment, beneficiary or any other party connected to this application. Please visit www.iomfsa.im/media/1590/antimoneylaunderingandterrorist.pdf, Isle of Man's Financial Services Authority's website, for the full definition of a “politically exposed person”, and in particular, further elaboration on whether a person is a “family member” or a “close associate”.
- 6 Once your application has been processed, you will receive a copy of your policy conditions, along with your personal policy schedule(s). Please ensure you read this document in full during the ‘cooling off’ period (see Cancellation Rights in Section 1 on page 17 for more details) and that you retain any documents and/or correspondence received from us.
Important : Please be aware that the policy conditions sent with your policy schedule(s) will be the ones that apply to your policies; therefore, these documents should be kept safe.

7 Investment acknowledgement

Reserve + gives you an investment choice from a very wide-ranging menu of investments. Some of the funds which are available to you are considered by FPIL to be Non-Retail funds aimed at Non-Retail investors.

If you were investing in such a fund directly yourself, rather than through your Reserve + policy, you may have to declare that:

- You have read and understood the information supplied to you and understand the nature of any risks involved.
- You have discussed with your independent UAE licensed financial adviser whether such an asset is appropriate for your investment portfolio.
- You are eligible and able to invest into the fund and have the level of investment knowledge and experience required by the fund manager.
- You meet certain minimum financial requirements.

Please note that different jurisdictions may impose different criteria on the generally accepted definition of a Non-Retail investor. Full definitions, restrictions and investor requirements can be found in each fund's prospectus/terms and conditions, which are available from the fund manager or your UAE licensed financial adviser. We require that you obtain, read and fully understand a copy of the prospectus/terms and conditions for your chosen investment(s) and have received specialist advice relating to the suitability of Reserve + and the investment choices detailed within this form.

From		(adviser name)
of		(firm)
at		(location)

8. Liquidity information

Some funds may have restrictions on their ability to pay redemptions due to the type of underlying investments they hold. This could limit your ability to raise cash from the fund in the future. Investment into Non-Retail funds should be considered a medium-to-long-term investment. You, in conjunction with your UAE licensed financial adviser, should consider whether Reserve + is a suitable investment vehicle if it is likely that you will need access to your capital quickly in the future.

Section 1: Setting up Reserve + (continued)

Declarations

Your attention is drawn to the following declarations. Where we have asked for information that we need to assess before we can accept your application, you must disclose all material facts. Such facts are those which an insurer would regard as likely to influence the assessment and acceptance of a proposal. If you are in doubt as to the relevance of any particular information you should disclose it, as failure to do so could result in you being quoted the wrong terms, a claim being rejected or reduced, or the Reserve + policy being invalid.

1 Investment declarations

Before you invest in any assets through a Reserve + policy, we want to ensure that you are aware of the nature and possible risks associated with them. Would you therefore please make the following declarations:

- a) I understand that I may choose the investments to which my Reserve + policy is to be linked.
- b) I acknowledge that it is my responsibility to ensure that the policy and/or underlying assets is suitable for my investment needs/ objectives and/or attitude to risk and I confirm I will seek specialist financial advice, where necessary.
- c) I confirm that I understand it is my decision as to whether the policy (as well as the underlying investments) is suitable for my needs.
- d) If I choose to invest in assets aimed at a Non-Retail investor, I acknowledge that it is my responsibility to obtain, read and understand the fund prospectus or equivalent offering documents, as appropriate.
- e) I acknowledge that Friends Provident International Limited is not responsible for the investment performance or any loss suffered or reduction in the value of my Reserve + policy, arising from my chosen investment. Friends Provident International Limited does not have any responsibility for the investment management of the assets within my Reserve + policy and Friends Provident International Limited does not approve any asset as a suitable investment.
- f) I acknowledge that Friends Provident International Limited reserves the right to reject any asset, for example if certain administration criteria are not met.
- g) I acknowledge that the purchase of my investments may be delayed if Friends Provident International Limited requires a signed declaration in respect of my chosen investments.
- h) I acknowledge that my investments are processed according to the terms and conditions of the relevant institution that cash is being invested with.
- i) I acknowledge that specific investor protection and compensation schemes that may exist in relation to collective investments and deposit accounts are unlikely to apply in the event of failure of such an investment held within insurance policies.
- j) I agree that Friends Provident International Limited shall not be responsible for any loss or liability to the Reserve + policy as a result any of the actions or failure to take action on my part relating to investment decisions which gives rise to any loss in value to the Reserve + policy. I promise to repay to or reimburse Friends Provident International Limited in respect of any legal proceedings, claims, costs, expenses (including legal expenses) actions or demand against Friends Provident International Limited arising from a breach of this clause.
- k) I acknowledge that some of the investments available may be considered by FPIL to be Non-Retail assets, and I realise that these types of investment are not intended for general sale to retail investors.
- l) I am aware that Friends Provident International Limited will be regarded by the asset manager as the investor for the purposes of investment.
- m) I accept that some investments involve a high level of risk and that it is my responsibility to read the investment documentation, including any risk warnings, provided by the investment manager.
- n) I have discussed with my independent UAE licensed financial adviser whether such an asset is appropriate for my investment portfolio.
- o) I accept that Friends Provident International Limited requires me to confirm that I have read and understood the investment documentation and risk warnings for any asset I choose to invest in.
- p) For investment into Non-Retail assets, I acknowledge that Friends Provident International Limited will require me to sign an additional declaration confirming that I qualify and meet the required standards to be able to invest.
- q) I am aware that the declaration must be signed before Friends Provident International Limited can place the investment and, in all cases, Friends Provident International Limited has the right to decline the investment without providing a reason.
- r) I acknowledge that in the event of any premium tax or withholding tax being levied in my country of residence, it will be my responsibility to increase the payment by an appropriate amount or to settle the liability directly with the relevant tax authorities.

Section 1: Setting up Reserve + (continued)

Declarations (continued)

2 General declarations

I declare that this application was signed in

 (country)

and the advice was received in

 (country)

I further declare that all the information provided in this application form, including this declaration, has been entered by myself or with my knowledge and that the signature placed on the application is my signature. I also declare that all information provided herewith are complete and true to the best of my knowledge and belief. I agree that they, together with any other statements made to a medical examiner in the event of a medical examination or to Friends Provident International Limited, now or in the future, shall form the basis of the policy under the law of the United Arab Emirates. I have received, read and have been given an explanation of all the printed materials relevant to this policy and we have been acquainted with the management charges made by Friends Provident International Limited.

I further declare that I understand and agree that the policy shall not become effective until it is issued with the premium paid in full and all requirements have been met.

I understand that this application can only be accepted by employees of Friends Provident International Limited situated at Friends Provident International Limited's head office in the Isle of Man and that no other employees or third parties have the necessary authority to create a binding contract.

I am aware that tax evasion is a criminal offence and I will not use this policy to evade tax. I understand that Friends Provident International Limited has statutory obligations to report suspicions of criminal wrongdoing including tax evasion to law enforcement agencies or other relevant authorities in the locations where it operates. I am responsible for my own tax affairs and I hereby declare that I understand my personal tax obligations and responsibilities and I have complied with all legal requirements to make declarations to tax authorities and pay the tax that I owe. As appropriate and necessary I have taken, or will take, legal advice in relation to my tax affairs and in particular, my tax obligations as they apply to this application.

I understand that the Isle of Man Government has and will be entering into a number of inter-governmental agreements to share tax information, where applicable, with the tax authorities in other territories. I understand that there is a requirement to collect information about customers' tax residence and nationality as part of Isle of Man legislation and that as a financial services company Friends Provident International Limited is legally obliged to collect it. I am aware that Friends Provident International Limited is required to request an entity's tax residency and tax identification number/global intermediary identification number (where applicable) and, where controlling persons are potentially reportable their tax residency, tax identification number (where applicable) and nationality and will record this information.

I understand that for reportable controlling persons, the information that will be reported to the Isle of Man Government is:

- The controlling person's name, address, jurisdiction of tax residence, tax identification number and date of birth.
- The Friends Provident International Limited policy number.
- The balance or value of the account at the end of the calendar year or at the date the policy was cashed in.
- The sum of any withdrawals taken within the relevant reporting year.

The terms of the policy and the declarations in this application form that are in purple font describe circumstances in which We will be exempt from liability under the policy or which may lead to nullification or avoidance of the policy or a limitation of your right(s) as policyholder. By signing below you confirm that you have read, understood and accepted the terms and conditions of the policy and the declarations in full and agree not to rely on any law or regulation or other grounds to argue to the contrary.

3 Cancellation rights

You can cancel your policy within 30 days from the day you receive notice from us of your cancellation rights and all contractual documents. These will be sent to you once your policy has been set up. If you exercise this right to cancel your policy, we will refund your premium (for the avoidance of doubt, calculated taking into account any third party fees incurred by Friends Provident International Limited in respect of the investments, including any external fund manager fees applied to the investments), adjusted only to reflect the amount of any increase or decrease in the value of your policy's investments from any market movements in the interim. If you wish to cancel you should follow the instructions in the notice from us of your cancellation rights. Upon cancellation, the policy will terminate immediately.

A separate cancellation right of 30 days will apply to any subsequent premium(s) in relation to that new premium only.

4 Data protection

Please read this privacy notice carefully. Please be aware that this is a short version of our privacy policy and you should visit www.fpinternational.com/legal/privacy-and-cookies to view the full policy.

Friends Provident International Limited ("FPIL") is the controller of your personal data processed in connection with this application and product. The data which we process is that which you provide in this form such as your names, contact details and information about medical history. As well as obtaining data directly from yourself, we may obtain additional information from your doctor(s) as further described in this application form.

Section 1: Setting up Reserve + (continued)

Declarations (continued)

We use your information to process and underwrite your application, administer your policy and handle any claims, to help detect and prevent fraudulent activity, and for customer profiling and marketing. We only retain your data for as long as is necessary for the maintenance of your contract, or for legal or regulatory requirements.

4 Data protection (continued)

We may share your data with third parties who provide services to us, some of whom may be located outside of the Isle of Man, European Economic Area (EEA), or country in which your data was collected. In these cases we make sure that your data is protected to the same standards as in the Isle of Man, EEA, or country of data collection. We may also share your data with law enforcement and regulatory bodies, other insurers, your insurance intermediary and their service providers.

Data protection laws require us to tell you what legal basis we use for processing your personal data. In general, the processing is necessary to perform a contract with you, or to take steps requested by you before entering into this contract.

We will not normally carry out any direct marketing campaigns but if we do, we will always contact you first and give you the opportunity to opt in to direct marketing before any communications of this nature take place.

We may process data about you which the law considers to be sensitive, in particular health information. In this case, we base our processing on your freely given, informed, explicit consent or that the processing is necessary for the establishment, exercise or defence of legal claims. We may also process this type of data about other people you wish to insure such as family members. Please tell these people to read this privacy notice and our privacy policy so that they understand how Friends Provident International Limited may use their personal data.

By proceeding with this application:

- You understand that we will use information about you, including information about health, for the above purposes.
- You are confirming that any other person (eg a family member or other individual covered by your insurance policy, or whose information is relevant to use providing this policy coverage) whose information you are providing understands and has no concerns about their information being used in this way.

NOTE: If you have any concerns about use of information for these purposes, you should not proceed with this application as we may be unable to provide you with a policy. You can also contact us at any time if you would like to ask us to cease using your information, but this may result in your policy being cancelled.

You have various rights in relation to your personal data including accessing your data, and in some limited circumstances objecting to processing or having your data erased.

You can find out more information about how to exercise these rights and details of who to contact with queries on our privacy practices by viewing our full privacy policy available on our website www.fpinternational.com/legal/privacy-and-cookies or it can be provided upon request from our Data Protection Officer, Friends Provident International Limited, Royal Court, Castletown, Isle of Man, British Isles IM9 1RA.

By signing this form I consent to this use of my personal data.

5 UAE licensed financial adviser

I acknowledge that Friends Provident International Limited and my UAE licensed financial adviser have entered into an agreement ('terms of business') which sets out the basis upon which Friends Provident International Limited is prepared to accept applications submitted by the UAE licensed financial adviser on my behalf. This agreement categorically states that the UAE licensed financial adviser acts as my agent, and not the agent of Friends Provident International Limited. I acknowledge that my UAE licensed financial adviser, or any other, has no authority to act as the agent of Friends Provident International Limited or to state, suggest or imply that they have such authority.

6 Fees and commissions

I am aware that certain investments the UAE licensed financial adviser makes on my behalf from time to time may contain fees which exist partly to meet promotion and distribution expenses of the investment, including commission paid to my UAE licensed financial adviser. I understand that full details of any commissions paid in respect of certain investments held within the Reserve + policy are available on request from my UAE licensed financial adviser.

7 I am aware that Reserve + offers limited protection benefit.

	First (or only) applicant	Second applicant
Signature(s) of applicant(s)	<input type="text"/>	<input type="text"/>
Name (block capitals)	<input type="text"/>	<input type="text"/>
Date	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>

Section 2: Appointment of third party as payee

In all cases, applicants should seek financial and legal advice regarding the implications of a particular arrangement or course of action. This is to ensure that use of this nomination is suitable for your personal circumstances taking account of the tax and legal provisions relevant to your jurisdiction of domicile and residence. Depending on your financial objectives, alternative arrangements, such as trusts, may be more suitable and we recommend you obtain appropriate advice.

To: Friends Provident International Limited

Subject to any future revocation or appointment, I hereby appoint the following person/persons as payee(s) in the share/shares indicated below.

		Proportion of benefit (must total 100%)
Surname of the payee(s)	<input type="text"/>	<input type="text"/> %
First name	<input type="text"/>	
Date of birth	<input type="text"/> <input type="text"/> <input type="text"/>	
Relationship (if any)	<input type="text"/> Nationality <input type="text"/>	
Address	<input type="text"/> <input type="text"/> <input type="text"/>	
Surname of the payee(s)	<input type="text"/>	<input type="text"/> %
First name	<input type="text"/>	
Date of birth	<input type="text"/> <input type="text"/> <input type="text"/>	
Relationship (if any)	<input type="text"/> Nationality <input type="text"/>	
Address	<input type="text"/> <input type="text"/> <input type="text"/>	
Surname of the payee(s)	<input type="text"/>	<input type="text"/> %
First name	<input type="text"/>	
Date of birth	<input type="text"/> <input type="text"/> <input type="text"/>	
Relationship (if any)	<input type="text"/> Nationality <input type="text"/>	
Address	<input type="text"/> <input type="text"/> <input type="text"/>	
Surname of the payee(s)	<input type="text"/>	<input type="text"/> %
First name	<input type="text"/>	
Date of birth	<input type="text"/> <input type="text"/> <input type="text"/>	
Relationship (if any)	<input type="text"/> Nationality <input type="text"/>	
Address	<input type="text"/> <input type="text"/> <input type="text"/>	

Section 2: Appointment of third party as payee (continued)

Certified identification and verification of residential address for each beneficiary will be required at the time of the claim.

In the event that at the time of any payment you are unable to contact the payee(s), you should make enquiries of the following person(s)* for the purposes of locating the payee(s).

Name of contact	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Telephone number	<input type="text"/>

If no contact name is given, this will not affect the validity of this appointment. Names and details of other contact persons may be attached, if desired.

I confirm that I have taken legal advice before signing this form or I have elected not to do so.

I also understand that the appointment of payee(s) made on this form shall be revoked by any surrender, assignment or disposal of the policy and also by my death if at my death I am survived by other persons named as the life assured on the policy schedule.

This form shall form part of the policy and the appointment is made in accordance with the relevant provision of the policy. The expression 'payee(s)' shall have the meaning given in the policy conditions.

All policyholders must sign.

Signed

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Name (block capitals)

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------

Signed

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Name (block capitals)

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------

Section 3: Investment restrictions

Investment restrictions

The following list details the assets permitted within Reserve +. It is important that you do not invest outside of these parameters. Each asset will be vetted on an individual basis against our criteria and we reserve the right to refuse any asset.

Friends Provident International Limited is the beneficial owner of all of the assets held within the policy, which are held in Friends Provident International Limited's name.

Reserve + allows you to invest in the following:

- equities and fixed-interest securities (including Corporate/Government/Sukuks) quoted on most recognised stock exchanges
- UK authorised unit trusts or overseas equivalent
- open-ended investment companies
- UK authorised investments trusts or an overseas equivalent
- UK real estate investment trusts or an overseas equivalent
- hedge funds, funds of hedge funds and exchange-traded funds
- structured notes and deposits
- cash, including bank and building society deposits.

In normal circumstances Friends Provident International Limited will not accept the following assets:

- shares in any company which is part of the group of companies of which Friends Provident International Limited is a member
- commodities
- real property
- futures and options
- precious metals
- UK National Savings and investments products
- US mutual funds, unless a fund is discretionary-managed
- Friends Provident International Limited mirror funds.

Section 4: Appointment of investment adviser

Part A

Reserve + policy number (if known)

Name of investment adviser company
(‘the adviser’)

Address of the adviser

Declaration (In respect to Part A to Part D)

I declare that I wish to appoint the adviser to be the investment adviser of the underlying assets held within my Reserve + policy, in accordance with the Investment restrictions specified on page 21. I request Friends Provident International Limited to enter into any formal agreements required by the adviser to facilitate this appointment.

Authority granted

I grant the adviser authority to act in the following capacity (please read the three options carefully before indicating the authority you have granted to your investment adviser).

Please tick one box only.

**Option 1: Advisory basis only,
my signed consent required**

I declare that the adviser will discuss any proposed alterations to the composition of the Reserve + policy with me, and Friends Provident International Limited will only act upon investment instructions that I, as policyholder(s), have signed. **Friends Provident International Limited will not action any instructions that have not been signed by me.**

**Option 2: Advisory basis only,
without signed consent**

I declare that the adviser will discuss any proposed alterations to the composition of the Reserve + policy with me, and obtain my agreement before any changes are made. **I authorise my adviser to submit written instructions to Friends Provident International Limited on my behalf, without the need to obtain my signature(s) on these instructions.**

**Option 3: Delegated investment
management**

I declare that I have delegated investment decisions to the adviser, who has complete discretionary authority, without consulting me first, to make all investment decisions to buy or sell assets, hold cash or other investments, within the boundaries of the investment restrictions detailed below. **I authorise Friends Provident International Limited to act upon the investment instructions of the adviser as if the adviser was the policyholder.**

I agree that Friends Provident International Limited shall not be responsible for any loss or liability to my Reserve + policy, as a result of the actions or failure to take action, on the adviser’s part or the part of any legal or natural person appointed by the adviser, which gives rise to any loss in value to my Reserve + policy howsoever arising.

I and my estates promise to repay or reimburse Friends Provident International Limited in respect of all losses, damages, liabilities, actions, proceedings, claims, costs and expenses (including legal expenses) arising from the activities of the adviser and any other legal or natural person appointed by the adviser (including, but not limited to, the cost of defending in any court of law such claim, demand or action against Friends Provident International Limited and the cost of recovering the investments held by the adviser). I authorise Friends Provident International Limited to act upon this authority until I revoke this authority in writing.

Section 4: Appointment of investment adviser (continued)

Part B

Remuneration (please tick one box)

I have agreed with the adviser that a fee will not be paid.

I authorise Friends Provident International Limited to make a withdrawal from the Reserve + policy of: USD GBP Other Amount a quarter

or % per annum of the fund value as an ongoing fee, up to a maximum of 1.5%, at the quarterly valuation point.

or % of the initial premium/top up paid as a one-time fee, up to a maximum of 2%, plus % per annum of the fund value as an ongoing fee, up to a maximum of 1.5%, at the quarterly valuation point.

I understand that an amount equivalent to this withdrawal shall be payable by Friends Provident International Limited to the adviser on my behalf.

Part C

Investment restrictions

I agree to the investment restrictions listed on page 21.

Part D

Fees and commissions

I am aware that certain investments the adviser makes on my behalf from time to time may contain fees which exist partly to meet promotion and distribution expenses of the investment, including commission paid to my adviser. I understand that full details of any commissions paid in respect of certain investments held within the Reserve + policy are available on request from my adviser.

I acknowledge that the above fees and commissions are in addition to Friends Provident International Limited's Reserve + policy charges and any investment adviser fee taken under Part B.

	First (or only) applicant	Second applicant
Signature(s) of applicant(s)	<input type="text"/>	<input type="text"/>
Date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Section 4: Appointment of investment adviser (continued)

Important note

If you are licensed to provide financial services in one of the following jurisdictions, please complete Part E below.

Australia, Canada, Gibraltar, Guernsey, IOM, Jersey, Mauritius, New Zealand, South Africa, Sweden, Taiwan, UK

If you are not licensed in a country or jurisdiction listed above, please complete Part F.

Declaration

On behalf of the 'investment adviser' named in Section 3, Part A, I have read and understood the investment options and agree to act in accordance with them. The capacity in which I will act as investment adviser will be:

Please tick one box only.

Advisory basis only, (the Applicant(s) has/have selected Option 1 in Part A)

I confirm that I hold the appropriate authorisation to provide ongoing investment advice to the Applicant(s). I understand that Friends Provident International Limited can only act upon investment instructions that have been signed by the Applicant(s).

Advisory basis only, (the Applicant(s) has/have selected Option 2 in Part A)

I confirm that I hold the appropriate authorisation to provide ongoing investment advice to the Applicant(s). I understand that I must obtain the Applicant(s) agreement to any investment advice given and that I may be asked to provide such agreement to Friends Provident International Limited if requested.

Delegated Investment Management, (the Applicant(s) has/have selected Option 3 in Part A)

I confirm that I hold the appropriate authorisation enabling me to provide investment instructions to Friends Provident International Limited, and that I have the agreement of the Applicant(s) to issue investment instructions on their behalf.

Part E

I confirm that I am licensed by a regulatory body located in one of the following jurisdictions:

Australia, Canada, Gibraltar, Guernsey, IOM, Jersey, Mauritius, New Zealand, South Africa, Sweden, Taiwan, UK

and I am required by my regulatory body to comply with legislation in accordance with (or equivalent to) the EU Money Laundering Directives.

I am regulated by

 (name of regulatory body)

in

 (country)

My regulatory licence number is

I confirm that I will comply with all legal and regulatory requirements of the country where I am licensed to provide financial advice.

I confirm that I will notify you of any changes to my authorisation including any disciplinary action taken against me.

Signature of adviser

Date

Name of adviser

For and on behalf of (name of firm)

Address of firm

Telephone number

Fax number

Email address

Section 4: Appointment of investment adviser (continued)

Part F

Identification requirements – notes

These notes apply only if Part F is completed.

The principal requirement is to look behind the corporate entity to identify those who have ultimate control over the business and company's assets. Where the shareholder is a holding company, trust or nominee, then Friends Provident International Limited is required to look behind this to the ultimate beneficial owner and verification of identity of the ultimate beneficial owner must be obtained, together with evidence demonstrating beneficial ownership.

Verification of the identity: this is deemed to comprise:

- Certified copy of the Certificate of Incorporation
- A list of all directors and certified ID & VOA for two, one of which must be an executive, (we will require full name, residential address and date of birth of each director).
- Evidence of the registered office address (if this is not the address on the application we require evidence that the address is being used and confirmation of why there is a difference).
- Confirmation that the company has not been, or is not in the process of being dissolved, struck off, wound up or terminated
- A list of shareholders and certified ID and address verification for those holding 25% or more of the shares (we will require full name, residential address and date of birth for all shareholders).
- Further details as to additional verification information requirements will be provided by Friends Provident International Limited on a case-by-case basis, if required.

I understand that its principal regulator requires Friends Provident International Limited to complete an identification check on the investment adviser firm and I must provide identification requirements as in the above notes, if not previously provided, before this appointment of investment adviser form can be accepted.

On behalf of the 'investment adviser' named in Section 4 Part A, I have read and understood the investment options in Section 4 Part A. I confirm that I will comply with all legal and regulatory requirements applicable. I confirm that I will notify you of any changes to the company including any disciplinary action taken against me or the company.

Signature of adviser

Date

Name of adviser

For and on behalf of (name of firm)

Address of firm

Telephone number

Fax number

Email address

Section 5: Appointment of Discretionary Fund Manager and custodian

Part A

Reserve + policy number (if known)	<input type="text"/>
Name of Discretionary Fund Manager ('the manager')	<input type="text"/>
Address of the manager	<input type="text"/> <input type="text"/>
Name of custodian ('the custodian')	<input type="text"/>
Address of the custodian	<input type="text"/> <input type="text"/>

- I declare that I wish for the underlying assets held within my Reserve + policy to be placed in a discretionary account, which will be managed on a discretionary basis by the manager. I further declare that I wish for the custodian or any other legal or natural person appointed by the custodian to hold safe custody of these assets.
- I acknowledge that these investments are held in the name of Friends Provident International Limited and therefore it is necessary for Friends Provident International Limited to enter into formal agreements ('the agreement') appointing the manager and custodian. I acknowledge that Friends Provident International Limited may modify the agreement at its absolute discretion, for example, where the agreement allows for the provision of certain investments, which cannot be held within my Reserve + policy.
- I acknowledge that Friends Provident International Limited is only prepared to enter into the agreement as a result of my request to appoint the manager to manage the assets and for the custodian to hold safe custody of the assets.
- I agree that Friends Provident International Limited shall not be responsible for any loss or liability to my Reserve + policy, as a result of the actions, or failure to take action, on the manager's or custodian's part, or on the part of any legal or natural person appointed by the manager or custodian, which gives rise to any loss in value to my Reserve + policy howsoever arising.
- I and my estates promise to repay to or reimburse Friends Provident International Limited in respect of all losses, damages, liabilities, actions, proceedings, claims, costs and expenses (including legal expenses) arising from the activities of the manager or custodian and any legal or natural person appointed by the manager or custodian (including, but not limited to, the cost of defending in any court of law such claim, demand or action against Friends Provident International Limited and the cost of recovering the investments). I agree that if Friends Provident International Limited is obliged to pay any money to the manager or custodian or any legal or natural person appointed by the manager or custodian under the terms of the agreement, such money shall be deducted from my Reserve + policy.
- I acknowledge that Friends Provident International Limited may terminate the appointment.

Part B

I acknowledge that the manager will deduct a fee of: GBP USD EUR AUD Amount a quarter

or % a year

of the value of the discretionary account at the quarterly valuation point, plus value added tax (VAT). I acknowledge that the provision of discretionary fund management services by UK and non-UK Discretionary Fund Managers is subject to VAT at the applicable UK rate. I agree that if Friends Provident International Limited is obliged to apply VAT for discretionary fund management services, such money shall be deducted from my Friends Provident International Limited policy.

I also acknowledge that other fees, including but not limited to buying and selling, safe custody and delivery charges will be deducted from the discretionary account, in accordance with the manager's and custodian's rates for such charges in force from time to time.

Section 5: Appointment of Discretionary Fund Manager and custodian (continued)

Part C

I request that Friends Provident International Limited appoints the manager, nominated by me, to manage the assets contained in the discretionary account in accordance with the following investment and risk criteria:

1 Investment criteria (for example, cautious, balanced, aggressive)

2 Risk criteria (for example, low, medium, high)

3 Investment restrictions

I agree to the investment restrictions listed on page 21.

4 Named investor status

Retail Non-Retail

To assist with client classification, Friends Provident International Limited's definitions of a Retail and Non-Retail investor can be found below:

Retail Investor:

A Retail Investor is an investor who is not a Non-Retail Investor.

Non-Retail Investor:

- 1 A government, governmental institutions and authorities, or the companies fully owned by any of the aforementioned.
- 2 International bodies and organizations.
- 3 A person or entity licensed to engage in a commercial business, provided that one of the purposes of its business is managing investments, including:
 - a) A person, body corporate, partnership, trust or other unincorporated association whose ordinary business or professional activity includes acquiring, underwriting, managing, holding or disposing of investments, whether as principal or agent or giving advice about investments;
 - b) Any director or partner of or consultant to a person referred to in paragraph (a);
 - c) A functionary to a professional investment vehicle or an associate of a functionary to a professional investment vehicle;
 - d) An employee, director or shareholder of or consultant to a person in (c) who is acquiring the investment as part of his remuneration or an incentive arrangement or by way of co-investment;
 - e) A trustee of a family trust settled by or for the benefit of one or more persons referred to in paragraphs (c) or (d);
 - f) A trustee or operator of any employment benefit or executive incentive scheme or trust established for the benefit of persons referred to in paragraphs (c) or (d) or their dependents;
 - g) A government, local authority, public authority or supra-national body in the Isle of Man or elsewhere.
- 4 A natural person who declares that their annual income is not less than £250,000, or their net equity, with the exception of their main home, exceeds £1,000,000.

In addition all managers will be issued with a revised Permitted Investments Schedule, which will illustrate which asset types can be held by clients depending on their status as a Retail or Non-Retail investor.

	First (or only) applicant	Second applicant
Signature(s) of applicant(s)	<input style="width: 100%; height: 60px;" type="text"/>	<input style="width: 100%; height: 60px;" type="text"/>
Date	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>

Section 6: Asset exchange scheme

This section must be completed if an existing asset/share portfolio is to be transferred into a new policy. A power of attorney is included to enable the transfer on your behalf if you wish (not suitable for use by trustees, certain Jersey-based securities or for US securities).

The authority for asset exchange, which includes a power of attorney, is intended, once signed, to be a legally binding document. Consequently, it is essential that a number of formalities are complied with. We have set out below what we believe to be the matters which will apply to every case. There may however be other issues which apply because of your circumstances or the laws of the country in which you sign the document, and we would therefore suggest that if you have any queries you seek professional advice. The power of attorney included within this form is granted to Friends Provident International Limited.

Guidance notes to assist you to complete the form

- 1 The document must be signed in ink by every person who is a registered holder of any of the assets listed in point 8 on page 29, in the presence of a witness.
- 2 The witness must sign the document in ink and should give his or her full name, address and occupation.
- 3 Each signature must be witnessed separately. If the same person witnesses more than one signature, the witness must give the details in respect of each signature.
- 4 If there are any alterations or changes to the document, each one should be initialled (in the margin) by all signatories and all witnesses.
- 5 If it is necessary to use any supplementary sheets, these should also be signed by all signatories and witnesses, and dated.

Authority for asset exchange

- 1 As the registered owner(s) of the assets listed below ('the assets'), I (name)
in connection with my application for a Reserve + policy hereby irrevocably authorise Friends Provident International Limited and Citibank** (as Friends Provident International Limited's appointed nominee/custodian):
 - a) To enter in the schedule printed after this authority the current holdings of assets represented by the certificates listed below.
 - b) To transfer any or all of these funds to the relevant managers on my behalf at its absolute discretion and to account to me for the full value of the transfer.
 - c) To transfer any or all of these securities on my behalf at its absolute discretion.
**Citibank may also operate under the name VIDACOS, and/or Fundsettle
- 2 I understand that the exchange of these assets/shares may result in a capital gains tax liability, depending on my country of residence, and I further understand that no allowance will be made for the discharge of this liability, which I shall have to meet from other sources.
- 3 I understand that any transfers effected under 1 b) or c) above will normally take place as soon as possible following receipt of this completed authority, the relevant share certificates and/or other documents of title and signed application form(s).
- 4 I undertake that I shall account to Friends Provident International Limited for all dividends, interest or other rights or benefits received or receivable by me and to which the purchaser or transferee of the said assets is entitled, and to ensure that such purchaser or transferee shall be entitled to exercise all rights, whether voting or otherwise, in respect of the said assets.
- 5 Power of attorney †
For the purpose of carrying the foregoing into effect I hereby appoint Friends Provident International Limited and Citibank (as Friends Provident International Limited's appointed nominee/custodian) as my attorney on my behalf to execute or sign any such deed, transfer or other document as may be required for carrying into effect any of the transfers or other matters authorised hereunder in the same manner and as fully and effectively in all respects as I could do if personally present.
† N.B. This authority is not suitable for use by trustees, or for certain Jersey-based securities, or for US Securities.

Please provide a signed cover letter from the trustees.

- 6 I hereby undertake to ratify everything that Friends Provident International Limited shall do or purport to do under the said power and upon request, to sign and return to Friends Provident International Limited forthwith, all documents necessary to effect such transfers. I hereby confirm that I have all the necessary power and authority to transfer the assets and that none of them is subject to any lien, charge or encumbrance or third party rights. I confirm that I am not a director (or closely related to a director) of or employed by a company which has issued any of the assets nor of a subsidiary (as defined in Section 154 of the United Kingdom Companies Act 1948) of such company. I promise to repay to or reimburse Friends Provident International Limited in respect of all losses, damages, liabilities, actions, proceedings, claims, costs and expenses (including legal expenses) arising from or in connection with this authority.
- 7 I understand that for the purpose of the asset exchange scheme I am an execution only customer of Friends Provident International Limited (within the context 'execution only' means that advice is not sought by the applicant or given to the applicant by Friends Provident International Limited in relation to the transfer of these assets).

Section 6: Asset exchange scheme (continued)

Source of wealth

Please explain how the monies used to acquire the assets to be transferred were initially accumulated

How long have you held these assets?
Or, if the assets are held through an investment wrapper/product, how long has that been held?

--

Additional supporting documentation will be required if the asset (or product/wrapper) has been held for less than two years and the total premium exceeds the premium limits for your country of residence. Please refer to the premium limits table published on our website.

Please note that every case is reviewed on a case by case basis, therefore we reserve the right to request additional information or documentation where it is felt that this may be warranted.

8 Provisional list of assets for exchange (Note: minimum value GBP 5,000 per asset). Please enclose relevant certificates, up to date statements and contract details for all assets shown. (If there is insufficient space, please continue on a separate sheet of paper, which should also be signed.)

Bonds/number of shares/units to be exchanged	SEDOL/SIN (essential)	Full name of asset

N.B. If you previously enjoyed special concessions in respect of any of the assets intended for exchange and listed above, these will cease when the exchange takes place. Dividends will be requested as cash.

Section 6: Asset exchange scheme (continued)

Important notes

- 9 I hereby request the transfer of the assets listed above on the terms set out in this asset exchange authority.
- This form must be signed by every person who is a registered holder of any of the assets listed in point 8 on page 29.
 - The form must also be signed by a witness.
 - List the funds you wish to transfer into your Reserve + policy. Each fund **must** have a **minimum value of GBP 5,000** or the equivalent in other currencies.
 - The stock transfer forms may be sent to HMRC Stamp Duty Office. When they are received back from HMRC (this can take several weeks) the following documents are sent to the registrars for re-registration:
 - Stock transfer form
 - Certificate
 - Certified true copies of the power of attorney and form of authority for fund transfer. Confirmation should then be issued by the registrar that the stock is registered into the nominee name of Citibank (as Friends Provident International Limited's appointed nominee/custodian), and sent to us for retention.

Signed as a deed and delivered

	Signature	Signature
Signatures	<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>
Date	Dated this <input style="width: 20px;" type="text"/> day of <input style="width: 20px;" type="text"/> 20 <input style="width: 20px;" type="text"/>	Dated this <input style="width: 20px;" type="text"/> day of <input style="width: 20px;" type="text"/> 20 <input style="width: 20px;" type="text"/>
Full name	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

In the presence of

	Signature	Signature
Signatures	<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>
Date	Dated this <input style="width: 20px;" type="text"/> day of <input style="width: 20px;" type="text"/> 20 <input style="width: 20px;" type="text"/>	Dated this <input style="width: 20px;" type="text"/> day of <input style="width: 20px;" type="text"/> 20 <input style="width: 20px;" type="text"/>
Full name	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Address	<input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/>
Occupation capacity [†] of witness	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

[†] If a Jersey stock is included in the schedule, the witness must be one of the following:

- a notary public
- a judge
- a justice of the peace
- a magistrate
- the mayor or chief officer of any city or municipal corporation
- a commissioner authorised to take oaths or affidavits
- a barrister
- a Solicitor of the Senior Courts of England and Wales
- the British Consulate consul or vice-consul (or a person for the time being discharging the duties of any such officer) in any foreign country.

Section 6: Asset exchange scheme (continued)

The following section is to be completed by the adviser. Failure to do so could result in delays to the transfer process.

10 In order for us to arrange delivery of the holdings in a timely manner, please provide the following:

- Up-to-date statement of holdings
- ISIN or applicable identifier code for each holding
- How are the client’s holdings currently held?

In the client’s own name

Through a counterparty/
other service provider

• Contract details

Registrar – The company responsible for the upkeep of a company’s register

Name	<input type="text"/>
Address	<input type="text"/> <input type="text"/>
Telephone number	<input type="text"/>
Email address	<input type="text"/>

Fund manager – The company responsible for the administration of a particular fund.

Name	<input type="text"/>
Address	<input type="text"/> <input type="text"/>
Telephone number	<input type="text"/>
Email address	<input type="text"/>

Counterparty – A service provider, offering investment services.

Name	<input type="text"/>
Address	<input type="text"/> <input type="text"/>
Telephone number	<input type="text"/>
Email address	<input type="text"/>
Re-registration details for the necessary parties, for each of the holdings (available registrar/fund manager/counterparty)	<input type="text"/> <input type="text"/> <input type="text"/>

Please note – the settlement period of transfers may vary significantly, as once our instruction is in place there is reliance upon third party administrators to complete the process. Any charges requested by third parties to enact a transfer will be passed on to you.

Verification of identity, address and source of wealth accumulation

We have a legal obligation to verify the identity and residential address of each person who will apply for one of our products. We also have a regulatory obligation to obtain details of how the applicant(s) has/have acquired the monies/assets that they will invest with us. There are good reasons for doing this. Criminals and terrorists often try to launder money by using false or stolen identities in order to open accounts or place investments with financial institutions such as Friends Provident International Limited. By providing the information and documents requested, you are not only helping us to comply with stringent money laundering legislation, in accordance with UAE law, but you are helping to protect your own identity.

Step 1

Verify the identity of each applicant

The required documents to verify identity are:

- a passport; or
- a government issued national identity card (carrying a photograph of the individual).

Where it is not possible to obtain either a passport or a government issued national identity card, two other formal government-issued documents carrying current personal details, which show verifiable reference numbers, may be accepted. Examples would include:

- a current driving licence with photograph
- an annual tax assessment issued by the tax authorities
- a government-issued document containing a unique reference number which is specific to each applicant.

These documents must be certified (please refer to **Step 3**).

Step 2

Verify the address of each applicant

We will also require an original or certified copy of a document, to verify each applicant's residential address (please refer to **Step 3**). A list of the documents that are acceptable for this purpose is provided below.

The document must be issued in the name of the applicant and show the residential address that appears on the application form. In all cases the documents seen should be the most recent available, and no older than three months, unless the document used to verify address is only issued on an annual basis. Examples include:

- a utility bill, (water, gas, electricity, landline telephone connection) rates invoice, or
Please note, mobile telephone bills, cable TV bills and internet service provider's bills are not acceptable as evidence of address.
- a current driving licence with photograph; or
- a tax assessment document; or
- an extract from the official Registrar of Electors
- a bank account statement
Please note, statements of credit cards and non-bank cards, such as store cards, are not acceptable.
- a letter from the applicant's employer, confirming their residential address and the policyholder's position within the company. Where the applicant has accompanied a partner or spouse on a work assignment or contract, and they are also an applicant, an employer may confirm the address of a non-employee where a relationship is detailed. If the applicant (or spouse) is the owner/part owner of the company a letter from the company will not be accepted.
- proof of ownership or rental of the residential address; or
- a mortgage statement.

These documents must be certified (please refer to **Step 3**).

Step 3

Authentication of documents by a suitable certifier (for each applicant)

Background

Incorrect certification of documents is one of the main reasons for delays in processing applications. The UAE Insurance Authority and the Isle of Man Financial Services Authority are very specific about how documents are to be certified, and who can perform this function.

Certification of copy documents

The certifier must state on the document:

'I certify that this is a complete and accurate copy of the original documentation that I have seen.'

Signed	(the signature of the certifier)
Name	(the printed name of the certifier)
Position or capacity	(the position or capacity of the certifier)
Date	(the date of certification)

Improper certification could lead to delays.

If the document is more than one page the certifier can either:

- certify each page individually or,
- certify the top page and add a statement detailing the number of pages of the original documentation seen.

Who can certify a copy of an original document?

An adviser who has been appointed by us as a suitable certifier for the financial advisory firm you are dealing with.

A notary public, licensed lawyer or solicitor.

A notary public is a public officer appointed under authority of state law with power to administer oaths, certify affidavits, take acknowledgements and take depositions or testimony.

An authorised representative of an embassy or consulate of the country that issued the identification documents.

An employee of Friends Provident International Limited.

Translation of documents not written in english

Where a document submitted for address verification is not written in english, we require the certifier to explain on the document:

- What the document is
- Indicate where the applicant's name and address is printed
- The certifier should also write a statement onto the document to the effect that:
'I certify that the address stated on this document is a true translation of the English address written on the application form'

Signed	(the signature of the certifier)
Name	(the printed name of the certifier)
Position or capacity	(the position or capacity of the certifier)
Date	(the date the certifier has certified the copy document)

Step 4

Background

The Insurance Authority of the UAE and the Isle of Man Financial Services Authority, through their Anti-Money Laundering Guidance, requires all companies to obtain information and documentary evidence on the source of wealth of new investors. This source of wealth information is an integral part of the overall 'Know Your Client' (KYC) requirements that we must perform. It is also a legal, as well as a regulatory requirement, to perform a risk-based assessment of the applicant and conduct enhanced due diligence where higher risk circumstances are identified. This means that in certain circumstances independent evidence will be required to support the explanation of the client's source of wealth. Incorrect certification of documents is one of the main reasons for delays in processing applications.

Information to be provided

On pages 10 to 12 of this application form, you should clearly explain how you have acquired the wealth that you will use to make payments.

Supporting documentation to evidence source of wealth

We use both the level of premium size and your residential location to identify when applications require documentary evidence. Evidence will be required where the premium is on or above the limits. Payment levels and country risk ratings are subject to alteration and for that reason you will need to refer to the payment limits table published on our website.

You will need to combine the payment levels indicated in the payment limits table with the risk rating of your country of residence (or country where wealth is generated), to determine whether evidential support should be submitted with this application. We need documentary evidence each time a payment moves the total cumulative payment on, or higher, than the payment limits allocated to the particular country risk. Your UAE licensed financial adviser, who has recommended this product to you, will be able to help and advise you with this.

Important note to the introducing intermediary: All copies of original documentation must be properly certified by you, the introducing intermediary, in the same manner as you would certify client identity documentation and residential address proof.

Trust applications

Where the payment is made by the trustees, the same source of wealth information as above should be provided for the settlor and settled monies.

Further information

Any references to 'we', 'us' and 'our', refer to Friends Provident International Limited. Friends Provident International is a business name for Friends Provident International Limited. The information given in this document is based on the understanding of Friends Provident International Limited of current laws, regulatory requirements and taxation practice in the United Arab Emirates and Isle of Man, as at September 2020, which may change in the future. No liability can be accepted for any personal tax consequences of this policy or for the effect of future tax or legislative changes. We do not condone tax evasion and our products and services may not be used for evading your tax liabilities.

Investment involves risk. Past performance should not be viewed as a reliable guide of future performance. Fund prices may go up and down depending upon underlying investment performance, and the value of your investment cannot be guaranteed. Investments held within a fund may not be denominated in the currency of that fund and the value of those assets can go up and down simply because of movements in currency exchange rates. All fund performance is quoted net of annual charges.

All policyholders are protected by the Life Assurance (Compensation of Policyholders) Regulation 1991 of the Isle of Man, wherever their place of residence. Applicants should be aware that specific investor protection and compensation schemes that may exist in relation to collective investments and deposit accounts are unlikely to apply in the event of failure of such an investment held within insurance policies.

Complaints we cannot settle can be referred to the UAE Insurance Authority. You can contact the UAE Insurance Authority at Aldar HQ, Al Raha beach, Abu Dhabi. Alternatively, your complaint can be referred to the Financial Services Ombudsman Scheme for the Isle of Man.

Some telephone communications with Friends Provident International Limited are recorded and may be randomly monitored.

Each policy is governed by and shall be construed in accordance with the law of the United Arab Emirates. If you effect a policy whilst resident in the United Arab Emirates, all disputes regarding your investment will be subject to the jurisdiction of the courts of the United Arab Emirates.

Copyright © 2020 Friends Provident International Limited. All rights Reserved.

Friends Provident International Limited: Registered and Head Office: Royal Court, Castletown, Isle of Man, British Isles, IM9 1RA. Telephone: +44 (0)1624 821212 | Fax: +44 (0)1624 824405 | Website: www.fpinternational.com. Isle of Man incorporated company number 11494C. Authorised and regulated by the Isle of Man Financial Services Authority. Provider of life assurance and investment products. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. **Dubai branch:** PO Box 215113, Emaar Square, Building 6, Floor 5, Dubai, United Arab Emirates. Telephone: +9714 436 2800 | Fax: +9714 438 0144 | Website: www.fpinternational.ae. Registered in the United Arab Emirates with the UAE Insurance Authority as an insurance company. Registration date, 18 April 2007 (Registration No. 76). Registered with the Ministry of Economy as a foreign company to conduct life assurance and funds accumulation operations (Registration No. 2013). Friends Provident International is a registered trademark and trading name of Friends Provident International Limited.